

PLEASE PRINT THE ATTACHED PDF AND BRING IT WITH YOU ON GRADUATION DAY



## Excelsia College

Graduation Ceremony, 1004 Victoria Road, West Ryde, NSW 2114

Email: [orders@graduationceremony.com.au](mailto:orders@graduationceremony.com.au)

Phone: (02) 9804 7777

1004 Victoria Road, West Ryde, NSW 2114

Email: [info@graduationceremony.com.au](mailto:info@graduationceremony.com.au)

Phone: 02 9804 7777

ABN: 85 663 717 000

### Your Order Details:

PAID

**Tax Invoice Number:** 1394  
**Order Date:** 03 April, 2024  
**Student Id:** 2043464542  
**Institute Name:** Excelsia College  
**Course Name:** Graduate Certificate in Organisational Leadership

**Venue:** Wesley Conference Centre  
**Ceremony Date:** 08 May, 2024  
**Ceremony Time:** 4:00 PM  
**Address:** 220 Pitt St, Sydney NSW 2000



**Name:** Jagjeet Kaur Dodd  
**Mobile:** 61424018277

**Email:** [jagjeetkaur.9073@gmail.com](mailto:jagjeetkaur.9073@gmail.com)  
**Mailing Address:** 10/25 Bradshaw terrace, nakara, Northern Territory, 810, Australia

| Item                                                                                                                                                           | Price       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <br>Graduation Gown<br>(SIZE: Medium (Your Height: 161 cm - 174 cm))        |             |
| <br>Mortar board<br>(SIZE: Medium (Your Head: 56 cm - 58 cm))               | AUD \$99.00 |
| <br>Royal Blue Stole<br>(Graduate Certificate in Organisational Leadership) |             |
| <br>Studio portrait session - included in your gown package<br>QTY: 1       | AUD \$0.00  |

#### Important: Studio portrait session - included in your gown package Instructions

- On graduation day, please provide this invoice as a text, email, or physical print at our studio reception desk
- We recommend all graduates have their studio photos taken before the ceremony to avoid the after - ceremony rush. We encourage family members to join in the photos.



Presentation Digital Image - included in your gown package

AUD \$0.00

QTY: 1

**Important:** Presentation Digital Image - included in your gown package Instructions

- All graduates are photographed at the moment they are presented on stage.
- Shortly after your ceremony, you will receive an email to select your presentation image online, we will then email you a download link within 3 business days.

Postage Fee

AUD \$0.00

**Total**

**\$99.00**  
(Including GST)



**Academic Regalia Information**

**Graduation Package Hire Fee AU\$99.00 includes:**

Graduation gown hire  
Hood / Stole hire  
Trencher (hat) hire  
Studio portrait photo session on graduation day  
Your on-stage digital presentation image in high-resolution.  
Post-ceremony refreshments for you and your guests.

- *Hire/rental - Items specified above according to your graduation package are to be used on graduation day at your ceremony venue only. If you fail to return hire/rental items on graduation day or if you return it damaged, you will be charged an additional AU\$250.00 for cost the of replacement.*
- *Studio Portrait Session - Your studio photo session is included in your graduation package and can include family and friends. Please see our photo desk on graduation day to arrange your session. Your online sample gallery will be available within 24 hours after your ceremony. Images can be purchased as either digital files or prints. Prices start at \$29.90.*
- *Digital Presentation Image - Your high-resolution digital presentation file is included in your graduation package. You will receive an email with instructions to select your image, followed by an email link within 3 business days to download your presentation image.*

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